

# THE LUXE EVENT BOUTIQUE

9506 N Sam Houston Parkway E, Suite 250 | Humble TX 77396  
Hours of Operation: Tuesday - Friday 12:30 pm – 5:00 pm  
281.416.0300

email: [info@theluxeeventboutique.com](mailto:info@theluxeeventboutique.com)    
2017 GENERAL INFORMATION

- \$265.00 refundable (\$15 non-refundable), (cash discount \$250.00) damage deposit due 30 days prior to your event
- Room rental payment will be split into 2 installment payments if event is less than 6 months away or 4 installment payments if more than 6 months away. Payments are non-refundable.
- First rental payment due at the time of booking and is non-refundable, final payment due two weeks before event
- Forms of payment accepted: cash, money order, cashier's check, personal check (except final payment), debit/credit cards
- Capacity:  
**165** Reception-style with dance area  
**200** Reception-style without dance area  
**300** Cocktail-style (up to 6 guest tables)
- Ballroom Dimensions: approx. 2,900 sq ft (50 ft wide x 58 ft deep), 12 ft drop ceiling
- Security – scheduled from guest arrival time to end of rental time
  - Events for teenagers to age 21 must end by 12:00 am and requires 2 high level uniformed officers at \$60/hr for both ofcra
  - Alcohol packages will include bartender and 2<sup>nd</sup> security officer

**\*When determining how much time you will need for your event, please take into consideration set up and breakdown time**

### DAYTIME RENTAL RATES (END BY 4:30 PM)

5% off rates below if paid with cash (or check)

July/August deduct 10%, December Rates add 10%, Holidays add 25%

	<u>3-HOUR</u>	<u>4-HOUR</u>	<u>5-HOUR</u>
MON - FRI	\$375.00	\$475.00	\$575.00
SAT & SUN	-	\$750.00	\$875.00

~ ~ Additional hour Mon-Fri \$100.00 per hour / Sat-Sun \$125.00 per hour ~

### EVENING RENTAL RATES (5:00 PM - 2:00 AM)

5% off rates below if paid with cash (or check)

July/August deduct 10%, December Rates add 10%, Holidays add 25%

	<u>4-HOUR</u>	<u>5-HOUR</u>	<u>6-HOUR</u>	<u>7-HOUR</u>
MON - WED	\$625.00	\$775.00	\$925.00	\$1,075.00
THU, FRI, SUN	-	\$975.00	\$1,150.00	\$1,325.00
SATURDAY	-	-	\$1,650.00	\$1,825.00

~ Additional hour Mon-Wed \$150.00 per hour / Thurs-Sun \$175.00 per hour ~

Prices INCLUDES EVERYTHING you need for an elegant affair!

- **Guest tables WITH tablecloth:** any in-stock 132" Round Tablecloth for 72" round tables (seat up to 11 guests/table)
- **Silver Chiavari Chair** with white cushion
- **Centerpiece:** Round 13" Beveled-Edge Mirror Tile and Hurricane Vase with water (or empty) (10.5" Tall, 6" opening)
- **Floor easel** (holds frame 8x10 and up)
- **Up-lights** (green, blue, yellow, pink, purple, orange, red)
- **Cocktail Bar** (alcohol service only)
- **Eight (8) Specialty Tables** (food, sign-in, gifts, cake, DJ, etc) with choice of black or white linen

Make your event LUXE with our affordable upgrades!

- Upgraded Specialty Tablecloths
- Ceiling Drape - \$135 (white/black/hot pink/royal purple)
- Pipe & Drape Backdrop (adjusts 10 ft – 14 ft) - \$10/foot
- Pipe & Drape Canopy/Chuppah - \$250
- Chair Sashes \$1.00 each
- Vases: \$5, \$10 or \$15 each
- And more.... just tell us what you need!